

AGENDA
GREATER BEMIDJI AREA JOINT PLANNING BOARD
City Hall Council Chambers/Cisco WebEx
(For log in information <https://www.jpbgba.org/planning-actions>)
Wednesday, February 8, 2023 REGULAR MEETING – 6:00 p.m.

- **Roll Call** **Chair**
- **Pledge of Allegiance**
- **Approval of the Agenda**

A. MINUTES **Chair**
Approval of January 11, 2023 Minutes

B. CONSENT AGENDA
Items in the Consent Agenda are approved with one motion without discussion/debate. The Chairman will ask if any Board member wishes to remove an item. If no items are to be removed, the chairman will then ask for a motion to approve the consent Agenda.

1. Approve/Pay Bills (see attached list of bills) **Chair**

C. VISITORS **Chair**

D. NEW BUSINESS

1. ~~City of Bemidji Z-23-80-06631.00 Caio Cesolini~~ ~~NP~~
WITHDRAWN

E. OTHER BUSINESS

F. YEAR-END JPB REPORT **JC**

G. SITE ANALYST AND ENFORCEMENT REPORT **MF**

H. UPCOMING MEETINGS **Chair**

- | | | |
|----------------------|---------|---------------------|
| 1. February 23, 2023 | 6:00 pm | JPC Regular Meeting |
| 2. March 8, 2023 | 6:00 pm | JPB Regular Meeting |
| 3. March 23, 2023 | 6:00 pm | JPC Regular Meeting |
| 4. April 12, 2023 | 6:00 pm | JPB Regular Meeting |

I. ADJOURN **Chair**

GREATER BEMIDJI AREA JOINT PLANNING BOARD
Meeting Minutes
February 8, 2023

Pursuant to due call and notice, a regular meeting of the Greater Bemidji Area Joint Planning Board, Beltrami County, Minnesota, was held on **Wednesday, February 8, 2023**. Chair Chris Lahn called the meeting to order at 6:00 pm.

Upon roll call, the following members were declared present: Prince, Thayer, Peterson, Lahn, Frenzel.

Members absent: None.

Staff present: Planning Director Jamin Carlson, Planning Administrative Assistant Ainslee Krause, Compliance Inspector & Site Analyst Melissa Fahrenbruch.

Others in attendance: Amanda Prince, Troy Gilchrist (via WebEx).

Pledge of Allegiance was performed.

AGENDA

Motion by **Peterson**, second by **Thayer**, to approve the agenda. Motion carried unanimously.

MINUTES

Motion by **Thayer**, second by **Peterson**, to approve the January 11, 2023 minutes as presented. Motion carried unanimously.

CONSENT AGENDA

- 1) Bills for the total amount of **\$3,254.55** were presented for payment.

Motion by **Peterson**, second by **Prince**, to approve the consent agenda. Motion carried unanimously.

VISITORS WITH BUSINESS NOT ON THE AGENDA: No visitors.

NEW BUSINESS: No new business.

OTHER BUSINESS:

Members discussed activity.

Frenzel addressed the effect of the weather on the Board's decisions to delay deadlines for enforcement cases.

YEAR END REPORT

Carlson presented the Year End Report.

Board members had additional comments:

- Staff addressed an incorrect date on the 2022 Financial Report, the date listed should have been 1/10/2023.
- Members discussed postponing a full Ordinance update.
- Staff and Troy Gilchrist, GBAJPB attorney, addressed that each entity would need to be ready with their own documentation when the JPB parts ways, and could look into a full update after dissolution.

END OF YEAR SITE ANALYST AND ENFORCEMENT REPORT

Fahrenbruch presented the End of Year Site Analyst and Enforcement Report.

Board members had additional comments:

- Prince and Fahrenbruch discussed SmartGov and the Walkable Community Workshop.

Members and Staff discussed a time of day and day of the week for the next Joint LGU Meeting. The consensus for a meeting day and time was a Monday or Wednesday in the late afternoon. Members and Staff concurred that a Doodle poll should be sent out by staff after the next City Council meeting on 2/21/2023.

UPCOMING MEETING DATES

February 23, 2023	6:00 pm	JPC Regular Meeting
March 8, 2023	6:00 pm	JPB Regular Meeting
March 23, 2023	6:00 pm	JPC Regular Meeting
April 12, 2023	6:00 pm	JPB Regular Meeting

ADJOURNMENT

There being no further business, motion by **Peterson**, second by **Frenzel**, to adjourn the Joint Planning Board meeting at 6:42 p.m. Motion carried.

Respectfully submitted,



Ainslee Krause
Planning & Building Administrative Assistant

JPB Minutes approved and attested by:



Joint Planning Board Representative