

AGENDA
ANNUAL JOINT LGU MEETING
City Hall
317 4th St. NW

Tuesday, March 29, 2016 REGULAR MEETING – 6:00 p.m.

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| <p>➤ Roll Call</p> <p>➤ Pledge of Allegiance</p> <p>➤ Approval of the Agenda</p> | <p>Chair</p> |
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A. NEW BUSINESS

- Staff Changes
- Budget
- Comprehensive Plan

B. OTHER BUSINESS

C. VISITORS

Chair

D. UPCOMING MEETINGS

Fall LGU Meeting

Chair

E. ADJOURN

Chair

**MINUTES
GREATER BEMIDJI AREA
JOINT LGU MEETING**

March 29, 2016
6:00 p.m.

Bemidji City Hall

CALL TO ORDER: City of Bemidji Chair, Reed Olson called the regular meeting of the Joint LGU to order at 6:02 p.m. Roll call was taken, the pledge of allegiance was dispensed with.

MEMBERS PRESENT: Micheal Kelly, Ron Johnson, Dave Larson, Clark Chambers, Rita Albrecht, Reed Olson, Nancy Erickson.

MEMBERS ABSENT: Paul Wiese, Curt Blumhagen, Tim Mountain, Michael Meehlhause, Roger Hellquist, Brian Merschman, Jan Heuer, John Rowles, Lowell Vagle, Pete Fredrickson

STAFF PRESENT: Nate Mathews, Craig Gray, Mayana Rice, Josh Stearns, Terri Ball.

OTHERS: Jess Frenzel

APPROVAL OF AGENDA:

Motion by Chambers, second by Johnson, to approve agenda as written.

Motion passed unanimously.

NEW BUSINESS:

STAFF CHANGES: Rice summarized the achievements of the past five years, summarized the applicants for both positions available, then described current office practices and ongoing projects. Members stated their appreciation of Rice's work, their pride in her accomplishments and her relationship skills in working with the public.

BUDGET: No changes are anticipated. Rice presented copies of the approved 2016 budget, bank statements for 1 year, and a financial summary statement. Discussion with members about Rice's offer of writing planning cases until a planner is hired. After consulting lawyer, it was suggested she stay on the payroll (without benefits), instead of contracting/consulting. Decision was deferred to JPB meeting April 13.

Chair Olson passed gavel to Vice Chair Albrecht, and excused himself at 7:00 p.m.

COMPREHENSIVE PLAN: Rice presented contract with Houston Engineering, which needs to be signed and returned. She suggested an increase in fee as contractor will be doing more writing without assistance from planners.

OTHER BUSINESS:

INTERVIEW COMMITTEE: Those who volunteered to be involved in the hiring of the Planning Director and Assistant Planner include Nate Mathews, Nancy Erickson, Mike Kelly, Rita Albrecht. Craig Gray suggested to Board Members an increase in pay for Josh Stearns until a Planning Director is found.

FUTURE MEETING DATE: Not discussed.

ADJOURNMENT: There being no further business, Motion by Kelly, second by Frenzel to adjourn the regular Joint Planning Board Local Government Unit meeting at 7:38 p.m.

Motion carried unanimously.

Respectfully submitted,

Terri Ball
Planning Assistant

Approved and attended by: _____
Joint Planning Board Representative