

AGENDA
GREATER BEMIDJI AREA JOINT PLANNING BOARD
317 4th Street NW

Wednesday, February 8, 2017 REGULAR MEETING – 6:00 p.m.

- **Roll Call** **Chair**
- **Pledge of Allegiance**
- **Approval of the Agenda**

A. MINUTES **Chair**
Approval of January 11, 2017 Minutes

B. CONSENT AGENDA
Items in the Consent Agenda are approved with one motion without discussion/debate. The Chairman will ask if any Board member wishes to remove an item. If no items are to be removed, the chairman will then ask for a motion to approve the consent Agenda.

1. Approve/Pay Bills (see attached list of bills) **Chair**
2. Approve 2017 Budget – **Resolution No. 2017-01** **Chair**

C. NEW BUSINESS
1. City of Bemidji – PUD-17-80.05081.00 – Sanford Medical (withdrawn)

D. OTHER BUSINESS

E. VISITORS **Chair**

F. ADMINISTRATOR’S REPORT **CM**

G. UPCOMING MEETINGS **Chair**

1. February 23, 2017	6:00 pm	JPC Regular Meeting
2. March 8, 2017	6:00 pm	JPB Regular Meeting
3. March 23, 2017	6:00 pm	JPC Regular Meeting
4. April 12, 2017	6:00 pm	JPB Regular Meeting

H. ADJOURN **Chair**

GREATER BEMIDJI AREA JOINT PLANNING BOARD

Meeting Minutes

February 8, 2017

Pursuant to due call and notice a regular meeting of the Greater Bemidji Area Joint Planning Board, Beltrami County, Minnesota, was held on Wednesday, February 8, 2017, at 6:02 p.m. in City Hall. Chair Kelly presiding called the meeting to order and roll call was taken.

Upon roll call, the following members were declared present: Albrecht, Kelly, Frenzel, Meehlhause, Erickson

Members absent: Heuer, Merschman, Johnson

Staff present: Casey Mai, Cory Boushee, Terri Ball

Others in attendance:

Pledge of Allegiance was performed.

AGENDA

Motion by Meehlhause, second by Frenzel to approve the agenda as presented.

Motion carried unanimously.

MINUTES

Motion by Albrecht, second by Erickson to approve the January 11, 2016 JPB minutes.

Motion carried unanimously.

CONSENT AGENDA

- 1) Bills for the total amount of \$3,515.77 (Check No. 2063 - 2069) were presented for payment.
- 2) Approve Resolution No. 2017-01, 2017 Annual Budget

Motion by Erickson, second by Meehlhause to approve amended consent agenda with added payment to Houston Engineering for \$9,747.25.

Motion passed unanimously.

NEW BUSINESS

City of Bemidji – PUD-17-80.05081.00 – SANFORD MEDICAL

Applicant submitted 60-day extension prior to Joint Planning Commission meeting January 26. Case to be presented at next JPC meeting scheduled February 23, 2017.

ADMINISTRATOR'S REPORT

Mai described five upcoming planning cases, progress with Comprehensive Plan including recent steering committee meeting and work on the Land Use Map, and then listed ongoing development projects.

Staff informed board of a request to bring an existing nonconforming parcel closer to conformance through the variance process when expanding their building. Staff further described two separate available parcels that are generating several phone calls to the office. Each involves current zoning and possible uses. Board members offered direction to staff, as formal applications have yet to be submitted.

Mai continued report by updating board on recent CPAW committee visit and asked that board members reserve May 15/16 for next meeting. A reminder will be sent. Mai concluded with introduction of new website. The new site is more user friendly and less expensive annually.

Chair Kelly discussed recent meetings involving the Personnel Committee/Finance Committee, and thanked participants for their time and patience.

UPCOMING MEETING DATES:

February 23, 2017 -- JPC Regular Meeting @ 6:00 p.m.
March 8, 2017 -- JPB Regular Meeting @ 6:00 p.m.
March 23, 2017 -- JPC Regular Meeting @ 6:00 p.m.
April 12, 2017 -- JPB Regular Meeting @ 6:00 p.m.

ADJOURNMENT:

There being no further business, motion by Albrecht, second by Frenzel, to adjourn the Joint Planning Board meeting at 6:39 PM.

Motion carried unanimously.

Respectfully submitted,
Terri Ball
Planning Assistant

JPB Minutes Approved and attested by:



Joint Planning Board Representative