

**GREATER BEMIDJI AREA JOINT PLANNING BOARD  
2022 FEE SCHEDULE**

| <b>ENVIRONMENTAL</b>   | <b>CITY &amp; NORTHERN TS</b>                     | <b>ESCROW</b> |
|--|---|---------------|
| AUAR/EIS   | \$2,500   | \$5,000       |
| EAW  | \$1,200   | \$2,500       |
| Shoreland Alteration   | \$150 min.  | \$500 min.    |
| Tree Preservation  | \$ 50< 1ac \$ 100 >1ac                            | \$500         |
| Parkland Dedication - Com - City only                            | \$50,000 per acre                                 |               |
| Parkland Dedication - Res - City only                            | \$20,000 per acre                                 |               |
|  |   |               |
| <b>Plat (Subdivision) - Lot Change</b>                           | <b>CITY &amp; NORTHERN TS</b>                     | <b>ESCROW</b> |
| Combination  | \$50  |               |
| Division / Realignment   | \$100 + \$25/lot                                  |               |
| Preliminary Plat Subdivision <20 acres                           | \$1200 + \$25/lot                                 | \$1,500       |
| Preliminary Plat Subdivision >20 acres                           | \$1800 + \$25/lot                                 | \$3,000       |
| Minor Subdivision  | \$400 + \$25/lot                                  | \$500         |
|  | "Lot" refers to the creation of a new tax parcel. |               |
| <b>USE PERMITS</b>   | <b>CITY &amp; NORTHERN TS</b>                     | <b>ESCROW</b> |
| CUP (Conditional Use Permit)                                     | \$500 *   | \$500         |
| IUP (Interim Use Permit)   | \$500 *   | \$500         |
| Variance   | \$500 *   | \$500         |
| Zoning Amendment   | \$550   | \$500         |
| PUD/CIC Concept Approval<br>(Fee is for each review.)            | \$250   | \$500***      |
| PUD / CIC  | \$1500 + \$25/lot or unit                         | \$2,500       |
| PUD / CIC (no public improvements)                               | \$800 + \$25/lot or unit                          | \$1,500       |
| Home Occupation (Type II)  | \$125   |               |
| Animal Permit  | \$50  |               |
| Short Term Rental Initial Permit                                 | \$1,000   |               |
| Short Term Rental Annual Renewal                                 | \$500   |               |
|  |   |               |
| <b>CONSTRUCTION USE PERMITS</b>                                  | <b>CITY &amp; NORTHERN TS</b>                     | <b>ESCROW</b> |
| Commercial Structure - TS only                                   | \$250 + \$0.25 s.f.                               |               |
| Residential Structure - TS only                                  | \$150 + \$0.20 s.f.                               |               |
| Temporary Moveable Storage Container /<br>Semi-Trailer           | \$150   | See Below     |
| Parking Lot / Redevelopment (Determined by<br>Planning Director) | \$500   |               |
| Fence Permit   | \$25  |               |
|  |   |               |
| <b>SIGN PERMITS</b>  | <b>CITY &amp; NORTHERN TS</b>                     | <b>ESCROW</b> |
| Permanent dynamic  | \$300   |               |
| Permanent static   | \$200   |               |
| Permanent static < 12 s.f.                                       | \$60  |               |
|  |   |               |
| <b>SEPTIC PERMITS</b>  | <b>CITY &amp; NORTHERN TS</b>                     | <b>ESCROW</b> |
| Commercial   | \$550   | \$500         |
| Residential  | \$400   |               |

| <b>ADMINISTRATIVE</b>  | <b>CITY &amp; NORTHERN TS</b>                                     | <b>ESCROW</b> |
|--|---|---------------|
| Copy of Subdivision & Zoning manual  | \$50  |               |
| Map of zoning, large   | \$25  |               |
| Copies of documents (B/W each page)  | \$0.25  |               |
| Copies of documents (Color each page)  | \$1   |               |
| Formal Appeal of Decision  | \$500 *   | \$500         |
| After the Fact Applications **   | TRIPLE  |               |
| Special Meeting of JPC/JPB   | \$1,000   |               |
|  |   |               |
| <b>DEVELOPMENT ESCROWS</b>   | <b>CITY &amp; NORTHERN TS</b>                                     | <b>ESCROW</b> |
| COMMERCIAL/MULTI-FAMILY (Performance Standard)                                 | \$1,000 each ****   |               |
| COMMERCIAL/MULTI-FAMILY (Landscaping / Trees/Temporary Containers/Trailers)    | \$1000 + \$200/each tree > 5*****<br>Max \$10,000 for Landscaping |               |
| DEVELOPMENT/STIPULATIONS/OTHER/ RESIDENTIAL (Applies to all types of Land Use) | Fee determined by Planning Director.                              |               |
|  |   |               |
| <b>SITE PLAN REVIEW /FIELD VERIFICATION</b>                                    | <b>CITY &amp; NORTHERN TS</b>                                     | <b>ESCROW</b> |
| Site Analysis - Performance Standards Review / Setback (Exclude SF Home)       | \$750 minimum   |               |
| Residential Structure Plan Review / Condition Verification / Rental Review     | \$50 Minimum  |               |
| Zoning Verification Letter   | \$75  |               |
| Other site visit verification.   | Fee determined by Planning Director.                              |               |
| OHW or Bluff (Engineer/Surveyor Required)                                      | \$500   |               |

Note: An escrow account shall be established as indicated above to cover all expenses incurred by the Joint Planning Board (JPB) as part of the plan review. In the case of applications, including multiple requests, the highest escrow deposit amount will be the only one initially required. The applicant is responsible for all costs incurred by the JPB during plan review. If the escrow amount drops below 10% of the original deposit amount the JPB will require the submittal of an additional escrow deposit sufficient to cover any anticipated expenses. Upon determination by the JPB that the project is complete or expired, the JPB will return the remaining escrow deposit to the applicant. In some cases the administrator may determine that escrow monies are not required or may be increased at the time of a new or subsequent project application.

\* Includes Beltrami County Recording Fee

\*\* Triple the usual permit fee shall apply for any permit applied for or obtained after the work or use has been initiated.

\*\*\* Remaining balance shall count towards application or be returned.

\*\*\*\* Used to determine escrow amount for total project, entire escrow held until all items are complete.

\*\*\*\*\* Held for a period of one year after trees are planted.