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City of Bemidji, MN

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**Other services**

The new online portal for e-permitting, parcel search, licensing, and public notices.



**Greater Bemidji Area  
Joint Planning Board  
Submitted by Jamin  
Carlson, JPB Planning  
Director**



City of Bemidji &  
Northern Township

315 5<sup>th</sup> Street NW, Suite 2  
Bemidji, MN 56601  
(218) 759-3582

## JPB News

**The City of Bemidji and the Greater Bemidji Area Joint Planning Board are excited to announce that our e-permitting website will be going live in 2023!**

**Soon you will be able to apply for a permit, pay permit or license fees, request an inspection, and more online!**

**Be on the lookout for more information as we get closer to our go-live date scheduled for  
January 24, 2023!**

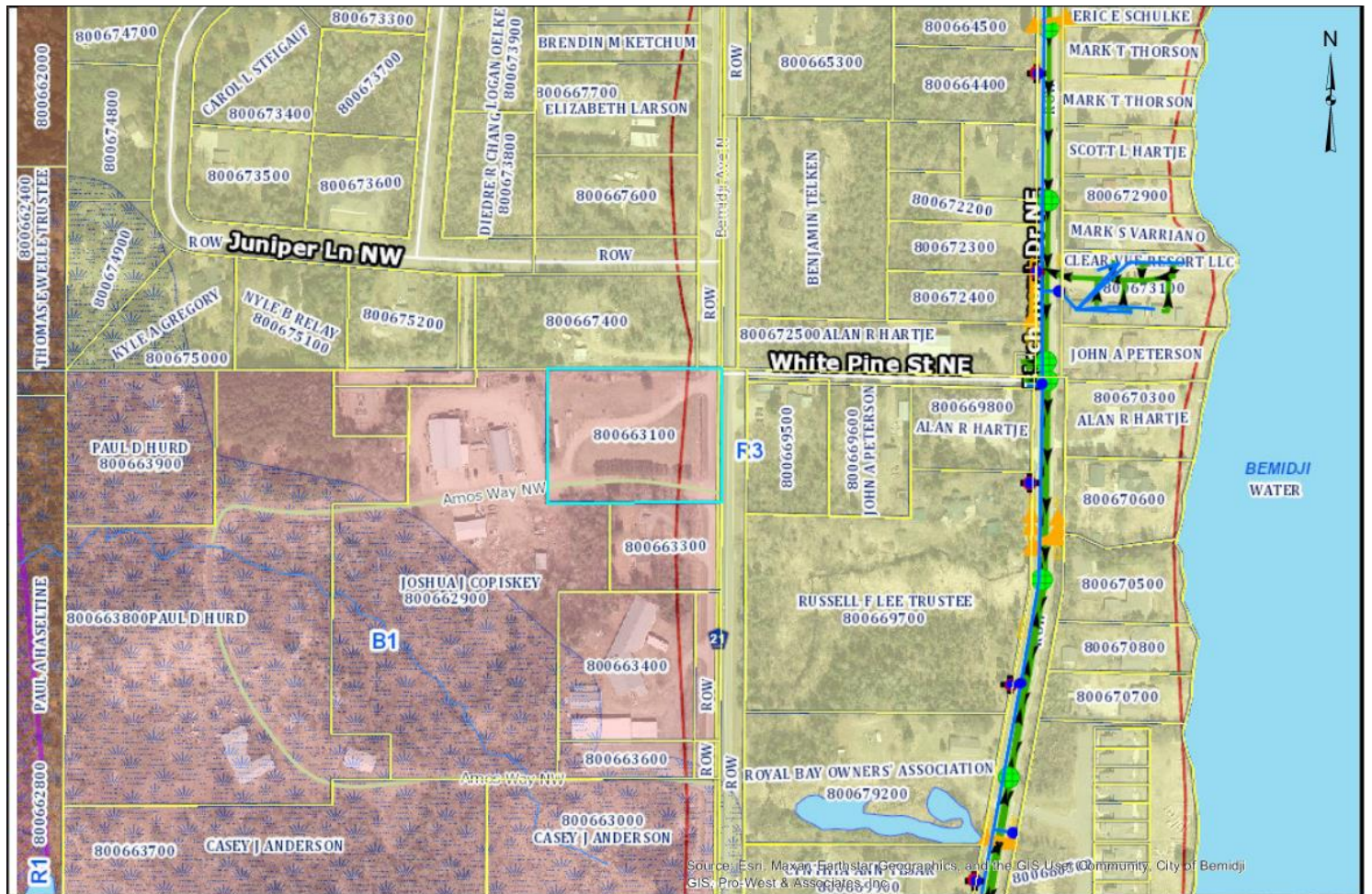
A Joint Local Government Unit (JLGU) Meeting will be held in the City Hall Council Chambers on Tuesday, January 17<sup>th</sup>, at 3:00 p.m. to discuss the GBAJPB.

Activity Items	2022 Totals
Planning Cases (variances, CUPs, IUPs, Rezones, PUDs, & Plats)	31
Sign Permits	43
Land Use Permits	41
Lot Combinations/Realignments/Divisions Permits	18
Shoreland Alteration Permits	16
Temporary Storage Containers/Semi-Trailer Permits	2
Tree Removal / Animals Permits/Home Occupation Permits	6
Fence Permits	28

Septic Permits		41
Site Plans Reviews		105
Short-Term Rentals		5
Zoning Verification Letters		8
<b>TOTAL ACTIVITY</b>	* As of December 31 <sup>st</sup> , 2022	<b>344*</b>

### Planning Cases for January/February

**City of Bemidji** – Z-23-80.06631.00: - Caio Cesolini is requesting a rezone of a vacant parcel (PID 80.06631.00), currently in the B-1 Low-Density Commercial District, to R-6 Multi-Family Residential. The subject property was previously 4823 Bemidji Avenue N in the City of Bemidji.



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

### Zoning Map

1:4,514

Date: 1/5/2023



This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features.

### Upcoming Schedule

January 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Closed	3	4	5	6	7
8	9	10	11 JPB	12	13	14
15	16 Closed	17 JLJU	18	19	20	21
22	23	24	25	26 JPC	27	28
29	30	31				

February 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8 JPB	9	10	11
12	13	14	15	16	17	18
19	20 Closed	21	22	23 JPC	24	25
26	27	28				

March 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8 JPB	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23 JPC	24	25
26	27	28	29	30	31	

## IMPORTANT NOTICE

The Joint Planning Board (JPB) scheduled meeting for Wednesday, January 11<sup>th</sup>, 2023 at 6:00 p.m. will be held in a hybrid form at City Hall Council Chambers and via Telephone or Cisco Webex, a Web Based Electronic mean.

A Joint Local Government Unit scheduled meeting for **Tuesday, January 17<sup>th</sup>, 2023 at 3:00 p.m.** will be held in City Hall Council Chambers and via Telephone or Cisco Webex, a Web Based Electronic mean.

The Joint Planning Commission (JPC) scheduled meeting for Thursday, January 26<sup>th</sup>, 2023 at 6:00 p.m. will be held in a hybrid form at City Hall Council Chambers and via Telephone or Cisco Webex, a Web Based Electronic mean.





### Development Projects City Commercial

- **Bemidji Marine (Laurel Dr NW)** IUP 2017 to be revisited. Working with owner on paving, screening and lot combination.
- **Caribou Coffee (Paul Bunyan Dr)** Building in progress.
- **Hanson Contracting Shop (Irvine Ave NW)** Building in progress.
- **6-plex Mountain View Meadows (Moonlight Ln SW)** CFO has been issued, owner will be posting for lease soon.
- **North Central Door Expansion (Carr Lake Rd SE)** Waiting on Fire Suppression plans.
- **Northridge Cottages 2<sup>nd</sup> Phase (30<sup>th</sup> St)** Building in progress.
- **Pizza Ranch (Paul Bunyan Dr)** Building in progress.
- **Sintec Audio (Irvine)** Waiting on the demo of old building, JPB Board gave extension.
- **The Bixby (South Shore)** Work in progress, landscape has been completed.
- **The Boardwalk (South Shore)** Work in progress, restaurant is under construction and the mini-golf portion is complete.
- **Veterans Home (Anne St NW)** Work in progress. Added a garage to plans and DA extended.

### Development Projects City Residential

- **Adams (Zachem Ln NW)** JPB site plan review done 6/28/2022. In progress
- **Arvidson (Moonlight Dr SW)** JPB site plan review done 4/19/2022. Building permit issued.
- **BI-CAP (Gould Ave NE)** JPB site plan review done 10/19/2022. Building permit issued.
- **Carlson (Birchmont Dr NE)** JPB site plan review done 8/5/2021. Needs follow up.
- **Cogswell (Sherman Dr NE)** SSTS Compliance Agreement done 10/18/2022
- **Eickhof (Waville Rd NE)** SSTS Compliance Agreement done 10/6/2022
- **Grand (Lagoon Dr NE)** JPB site plan review done 5/10/2022. Not started yet.
- **Graupman (Birchmont Dr. NE)** JPB site plan review done 2/11/2020. Stormwater issues reopened.
- **Greenstar Resources (Birchmont Dr. NE)** Variance 2019-32, extended to Fall 2021. In progress.
- **Habitat for Humanity - Heveron (3<sup>rd</sup> St SE)** JPB site plan review done 6/4/2021. No landscaping done. Owners have taken possession. Letter of Violation sent.
- **Habitat for Humanity - Hynes (Wilson Ave SE)** JPB site plan review done 6/4/2021. No grass done. Owners have taken possession. Letter of Violation sent.
- **Hanson (Birchmont Dr NE)** Needs follow up for landscaping survival.
- **Hause (2<sup>nd</sup> St SE)** JPB site plan review done 7/13/2022.
- **Hensley (Irvine Ave NW)** Staff will be monitoring this site for continued compliance.
- **Karsnia (Brinkman Dr NE)** JPB site plan review done 8/23/2021. Garage built, well installed, house in process. Waiting for septic permit.
- **King (Birchmont Dr NE)** JPB site plan review done 8/22/2022.
- **Matte (Shedhorn St SW)** JPB site plan review done 9/28/2021. Follow up on Landscape survival Spring '23.
- **Puddle Duck Properties (Moonlight Ln SW)** JPB site plan review done 8/17/2022. In progress.
- **Puddle Duck Properties (Baretooth Ave SW)** JPB site plan review done 4/21/2022. In progress.
- **Rebischke (Highland Dr NE)** JPB site plan review done 5/31/2022. In progress.
- **Smith (Brinkman Dr NE)** JPB site plan review done 9/29/2022. Site prep being done.



- **Teig (Whispering Ridge Dr NE)** JPB site plan review done 10/24/2022.
- **Thorson (Thorson Blvd NE)** Building & Erosion permits in place. In progress 10/7/2022
- **Tobey (Lake Ave NE)** Variance 2019-29 Reopened 5/11/2021. Needs follow up.
- **Toftum (d.) (Stoner Ave SE)** Stipulation Agreement Amendment, auction scheduled May, 2023.

## Development Projects Northern Township

- **Austad (Birchmont Beach Rd NE)** Land Use Permit Expires 10/7/2023.
- **Baker (Grove St. NW)** Land Use Permit Expires 12/20/2023.
- **Beck (Bemidji Rd N)** Land Use Permit Expires 10/3/2023.
- **Cuperus (Waville Rd NE)** Land Use Permit Expires 6/1/2023.
- **Dollar General (Irvine Ave NW)** A few trees need to be replaced did not survive.
- **Eineichner (Rodeo Dr NW)** Land Use Permit Expires 8/31/2023.
- **Fredrickson (Hans Ct NW)** Land Use Permit Expires 6/29/2023.
- **Gilbertson (Birchmont Beach Rd NE)** Land Use Permit Expires 3/30/2023.
- **Granger (Grange Rd NW)** Land Use Permit Expires 8/2/2023, setback verified.
- **Henry (Rodeo Dr NW)** Land Use Permit Expires 7/22/2023, setbacks verified.
- **Hensley (Rodeo Dr NW)** Land Use Permit Expires 10/27/2023.
- **Hoover Storage Phase 2 & 3 (Irvine Ave NW)** Phase 2 completed by Fall 2023, Phase 3 Completed by fall 2025, work is progressing.
- **JD Construction (Dels Ct NE)** Land Use Permit Expires 8/26/2023
- **Johnson (Red Pine Ln NE)** Land Use Permit Expires 8/28/2023, setbacks verified.
- **Kovach (Acorn Ridge Dr NW)** Land Use Permit Expires 8/8/2023, setback verified.
- **Metcalfe (Waville Rd NE)** Land Use Permit Expires 6/30/2023. (May need an extension)
- **Mistic (Shelby Dr NE)** Land Use Permit Expires 8/10/2023, setback verified.
- **Moe (Fairgrounds Rd NW)** Land Use Permit Expires 9/15/2023, setbacks verified.
- **Moen (Dickinson Dr NW)** Land Use Permit Expires 7/18/2023, setbacks verified.
- **Moran (Rodeo Dr NW)** Land Use Permit Expires 9/7/2023, setbacks verified.
- **Netland (S. Movil Lake Rd NW)** Land Use Permit Expires 9/1/2023
- **Nord (Birchmont Beach Rd NE)** Land Use Permit Expires 8/26/2023
- **Northdale Carwash (Fairgrounds Rd NW)** Landscaping survival. Follow up Spring 2023. At least 3 or more trees have not survived will need to replace those. Owner was notified.
- **Northdale Storage (Louise Ln NW)** Gravel was placed and erosion on stormwater ponds fixed. Reviewing CUP.
- **Northern Town Hall (Town Hall Rd NW)** Land Use Permit Expires 6/7/2023, nearly complete.
- **Northern Rides (Centerpoint Ct NW)** working with owner. Needs parking lot striping.
- **Peterson (Elliot Rd NE)** Land Use Permit Expires 8/5/2023
- **Ronning (Tavistock Rd NW)** Land Use Permit Expires 6/3/2023.
- **Roysland (Waville Rd NE)** Land Use Permit Expires 8/31/2023.
- **Schoenfelder (E Movil Lake Rd NE)** Land Use Permit Expires 11/29/2023.
- **Shull (Lavinia Rd NE)** Land Use Permit expires 2/24/2023, setbacks verified.
- **S & J Development (Whiting Rd NW #30)** Land Use Permit expired 8/19/2022. Follow up ASAP.
- **S & J Development (Whiting Rd NW #15)** Land Use Permit expires 6/7/2020. Reopened.
- **S & J Development (Whiting Rd NW #17)** Land Use Permit expires 6/7/2020. Reopened.



Joint Planning Board

## Site Analyst & Enforcement Activities for December, 2022

- **S & J Development (Whiting Rd NW #20)** Land Use Permit expires 10/18/2023.
- **S & J Development (Whiting Rd NW #71)** Land Use Permit expires 10/18/2023.
- **S & J Development (Whiting Rd NW #85)** Land Use Permit expires 7/21/2023. Setback verified.
- **S & J Development (Whiting Rd NW #86)** Land Use Permit expires 8/10/2023. Setback verified.
- **Vaughn (Whiting Rd NW)** Land Use Permit Expires 9/28/2023
- **Watson (Elliot Rd NE)** Need SSTS Permit by May of 2023
- **Welle (Sumac Rd NE)** Land Use Permit Expires 8/2/2023
- **Wright (Saint Moritz Ct NE)** Land Use Permit Expires 8/10/2023
- **Zeman (Grandview Dr NW)** Land Use Permit Expires 10/27/2023

### Other Projects

- **SmartGov (Brightly Software)** – Staff are working on the final cosmetics changes of the e-permitting site and final back office arrangement. Staff are holding internal training from January 3<sup>rd</sup> through January 20<sup>th</sup> with a Go Live date of **January 24th, 2023**. We are collecting contact information for possible public training for March. Please reach out to JPB if you wish for more information on the new software.

### Significant Enforcement Actions

- In December, staff was able to close 2 cases. Staff continues to work on new and old cases.
- Staff will be performing night-time inspections of dynamic signs this winter and will be reviewing the sign ordinances.



Summary of Enforcement Actions

<b>Totals for December 2022 Enforcement</b>			
Enforcement Items by Code	City	Township	Total
Residential R-1 through R-6			
301 - Allowed, Permitted, Conditional, and Interim Uses	2	0	2
710 - Signs Permitted in the Residential & MH Districts	1	0	1
801 - Sewage Treatment Standards	0	2	2
803 - Noncompliant Sewage Treatment Systems	2	1	3
804 - Nonconforming Sewage Treatment System	0	1	1
1002 - Exterior Storage & Outdoor Display of Merchandise	18	3	21
1006 - Landscaping Requirements	2	0	2
1009 - Off-Street Parking, Loading & Surfacing Standards	8	0	8
1011 - Temporary Uses or Structures	3	0	3
1020 - Short-Term Rentals	0	1	1
1206 - Variances, Appeals and Adjustments	0	1	1
<b>Total Residential Open Cases</b>	<b>36</b>	<b>9</b>	<b>45</b>
Commercial, Industrial, U, UR, OM, LC, LD, & MH	City	Township	Total
301 - Allowed, Permitted, Conditional, and Interim Uses	1	0	1
705 - Nonconforming Signs	1	0	1
718 - Dynamic Displays	22	0	22
803 - Noncompliant Sewage Treatment Systems	0	1	1
804 - Nonconforming Sewage Treatment System	1	0	1
1002 - Exterior Storage & Outdoor Display of Merchandise	8	0	8
1003 - Sight Visibility Triangle	1	0	1
1006 - Landscaping Requirements	1	1	2
1008 - Lighting	1	0	1
1009 - Off-Street Parking, Loading & Surfacing Standards	4	0	4
1011 - Temporary Uses or Structures	30	0	30
1013 - Manufactured Home Park Standards	1	2	3
1204 - Land Use, Building and Other Administrative Permits	0	1	1
1205 - Conditional Use or Interim Permits	0	1	1
<b>Total Non- Residential Open Cases</b>	<b>71</b>	<b>6</b>	<b>77</b>
<b>Total Open Cases</b>	<b>107</b>	<b>15</b>	<b>122</b>

As of 1/3/2023



Totals for December 2022 Enforcement	
By Ward/Township	All Zoning Districts
Northern Township	15
Ward 1	12
Ward 2	26
Ward 3	11
Ward 4	44
Ward 5	14
<b>Total</b>	<b>122</b>

As of 1/3/2023

Totals for December 2022 Enforcement			
Closed 2022 YTD	City	Township	Total
December Residential	0	0	0
December Non-Residential	2	0	2
November Residential	6	0	6
November Non-Residential	5	0	5
October Residential	6	1	7
October Non-Residential	4	1	5
September Residential	8	1	9
September Non-Residential	2	0	2
August Residential	2	0	2
August Non-Residential	1	0	1
July Residential	3	1	4
July Non-Residential	1	0	1
June Residential	7	0	7
June Non-Residential	1	0	1
May Residential	11	2	13
May Non-Residential	2	0	2
April Residential	8	0	8
April Non-Residential	1	0	1
March Residential	8	1	9
March Non-Residential	11	0	11
February Residential	6	0	6
February Non-Residential	7	0	7
January Residential	2	0	2
January Non-Residential	2	0	2
<b>Total Closed Cases 2022</b>	<b>106</b>	<b>7</b>	<b>113</b>

As of 1/3/2023





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Updates will be posted on both the City and GBAJPB websites:

[www.ci.bemidji.mn.us](http://www.ci.bemidji.mn.us)

[www.jpbgba.org](http://www.jpbgba.org)

